Melrose Rural Care

Sickness and Injury Policy

We need to protect the health of all our children and staff.

If a child looks unwell or is hurt while in care:
♦ Inform the director
♦ Inform the parents and ask for the child to be taken home
♦ If the parents are not contact-able go to other contacts on enrollment form
♦ Keep the child away from others in a quiet place
♦ Provide basic comfort/care/first aid until child is collected
♦ Document all actions and incidents in parent book and fill in sickness sheet in the medical folder.
♦ Wash hands after every contact.
♦ Change all linen and wipe mat if used

Reference: “Keeping Healthy in Childcare” p. 1.30

Director…………………………………………………

04/08 To be reviewed 04/09 or earlier according to issued guidelines.